

VEHICLE RELATED INCIDENTS	PROPERTY RELATED INCIDENTS
Abandoned vehicle	Alarm - commercial
Accident involving vehicles	Alarm - residential
Breakdown - vehicle	Burglary - actual
Damaged vehicle	Burglary - historic
Driving offences	Damage to buildings
Excess Blood Alcohol (EBA) - vehicle	Found property
Interfering with a vehicle	Gates open - at premises
Observation - as tasked	Graffiti / Tagging
Stolen vehicle located	Hazards - to public
Theft ex vehicle	Insecure premises
Traffic control	Manhole covers missing or displaced
Un-roadworthy vehicle	Theft / Shoplifting
Wanted vehicle	Unlawfully on property
DAMAGED PROPERTY	DISORDER RELATED
Arson	Assault - on person
Buildings - damaged	Behaviour - disorderly
Graffiti / Tagging	Disputes - domestic
Litter - dangerous	Disputes - public
Signs - missing or wilfully damaged	Drunkenness - EBA
Street lights - non operational	Fighting - in public places
Vandalism - general	Intimidation - threatening
Vehicle - damaged	Language - threatening
Vehicle - insecure	Liquor - ban related
Vehicle - interfered with	Litter - danger to public

PEOPLE RELATED	SPECIAL SERVICE
Assault - on person	Animals - missing / dangerous / found
Assistance - personal	Assistance - personal
Behaviour - disorderly	Cordons - Police tasking
Behaviour - intoxicated	Disputes - domestic as tasked only
Behaviour - threatening	Emergencies - Assist services
Behaviour - wilful damage	Events - assist Police as tasked
Children - lost	First Aid - administered
Disputes - domestic	Liquor Ban - related
Disputes - public places	Manhole covers - displaced
Fighting - in public	Marine - water related
First Aid - administered	Missing Persons - assistance
Liquor - ban related	Observation - Police tasked
Littering - disorderly or dangerous	Property - Items found
Marine - water related	Static Patrol - as tasked
Persons - Missing / wanted	Street Lights - non operational
Persons - suspicious	Traffic - control as tasked
Transport - providing as required	Transport - provide as tasked
Trespassing - on property	Wanted persons - located / observed
Vehicle - Assistance at breakdown	Wanted vehicle - located / observed

ADMINISTRATION HOURS	TRAINING HOURS
Applications - membership	CPNZ Road Shows - attendance
Financial - annual accounts	Demonstrations - as scheduled
Financial - income and expenditure	Patroller Training - attendance
Funding - applications	Preparation - material and set up
ID Cards - applications	Specialist Courses - as scheduled
Interviewing - new members	<i>NB - Do not include NTS or similar</i>
Meetings - formal with local councils	PATROL HOURS
Meetings - formal with Police	Mobile - as rostered or tasked.
Meetings - minutes only	Foot - as rostered or tasked by Police
Newsletters - compilation	<i>NB - Foot patrols must only be</i>
Newsletters - distribution	<i>undertaken when it is entirely</i>
Promotional - PR and media	<i>safe to do so.</i>
Secretarial - official correspondence	Static - normally tasked by Police.
Statistics - analysis	
Statistics - entering data	Accidents - assisting casualties.
Vetting - Police formal	Accidents - assisting services.
	Cordons - as tasked.
	Monitoring - specific as tasked.
	Observation - specific as tasked.
	Patrol Briefing - at commencement.
	Patrol Log - entering activity.
	Recording - specific as tasked.

NON TRAINING HOURS	NON PATROL HOURS
Any course or instruction that	Travel - to and from District meetings.
has not been formally sanctioned	Travel - to and from Patrol meetings.
by your Patrol Management Committee	Travel - to and from social events.
or by CPNZ	Travel - to and from training events.
	Travel - to patrol from your home.
NON ADMINISTRATION HOURS	POLICE VOLUNTEERS
All time spent in organising and	Please note that all hours spent as a
participating in any fundraising activity.	Police Volunteer during which time
Any social events organised by	you are under Police supervision
your Patrol, District, Police or other.	are not to be recorded
Assisting at Police kiosks etc.	for CPNZ statistics.
Attendance at normal monthly	
meetings of your Patrol or District.	
Attending AGM's or sub-committees.	
Attending meetings of	
community organisations unless	
as an invited speaker.	
Being on 'stand by' for your Patrol.	
Working in the Police Watchhouse	
as a 'Police Volunteer'.	

Statistics examples

	VEHICLE RELATED INCIDENTS	PROPERTY RELATED INCIDENTS	DAMAGED PROPERTY	DISORDER RELATED	PEOPLE RELATED	SPECIAL SERVICE	ADMINISTRATION HOURS	TRAINING HOURS	PATROL HOURS
Abandoned vehicle	X								
Accident involving vehicles	X								
Accidents - assisting casualties.									X
Accidents - assisting services.									X
Alarm - commercial		X							
Alarm - residential		X							
Animals - missing / dangerous / found						X			
Applications - membership							X		
Arson			X						
Assault - on person				X					
Assault - on person					X				
Assistance - personal					X				
Assistance - personal						X			
Behaviour - disorderly				X					
Behaviour - disorderly					X				
Behaviour - intoxicated					X				
Behaviour - threatening					X				
Behaviour - wilful damage					X				
Breakdown - vehicle	X								
Buildings - damaged			X						
Burglary - actual		X							
Burglary - historic		X							
Children - lost					X				
Cordons - as tasked.									X
Cordons - Police tasking						X			
CPNZ Road Shows - attendance								X	
Damage to buildings		X							
Damaged vehicle	X								
Demonstrations - as scheduled								X	
Disputes - domestic				X					
Disputes - domestic					X				
Disputes - domestic as tasked only						X			
Disputes - public				X					
Disputes - public places					X				
Driving offences	X								
Drunkenness - EBA				X					
Emergencies - Assist services						X			
Events - assist Police as tasked						X			
Excess Blood Alcohol (EBA) - vehicle	X								
Fighting - in public					X				
Fighting - in public places				X					
Financial - annual accounts							X		
Financial - income and expenditure							X		
First Aid - administered					X				
First Aid - administered						X			
Foot patrols - as rostered or tasked by Police									X
Found property		X							
Funding - applications							X		
Gates open - at premises		X							
Graffiti / Tagging		X							
Graffiti / Tagging			X						
Hazards - to public		X							
ID Cards - applications							X		
Insecure premises		X							

Statistics examples

	VEHICLE RELATED INCIDENTS	PROPERTY RELATED INCIDENTS	DAMAGED PROPERTY	DISORDER RELATED	PEOPLE RELATED	SPECIAL SERVICE	ADMINISTRATION HOURS	TRAINING HOURS	PATROL HOURS
Interfering with a vehicle	X								
Interviewing - new members						X			
Intimidation - threatening				X					
Language - threatening				X					
Liquor - ban related				X					
Liquor - ban related					X				
Liquor Ban - related					X				
Litter - danger to public				X					
Litter - dangerous			X						
Littering - disorderly or dangerous					X				
Manhole covers - displaced					X				
Manhole covers missing or displaced		X							
Marine - water related				X					
Marine - water related					X				
Meetings - formal with local councils						X			
Meetings - formal with Police						X			
Meetings - minutes only						X			
Missing Persons - assistance					X				
Mobile patrols - as rostered or tasked.								X	
Monitoring - specific as tasked.								X	
Newsletters - compilation						X			
Newsletters - distribution						X			
Observation - as tasked	X								
Observation - Police tasked					X				
Observation - specific as tasked.								X	
Patrol Briefing - at commencement.								X	
Patrol Log - entering activity.								X	
Patroller Training - attendance							X		
Persons - Missing / wanted					X				
Persons - suspicious					X				
Preparation - material and set up							X		
Promotional - PR and media						X			
Property - Items found					X				
Recording - specific as tasked.								X	
Secretarial - official correspondence						X			
Signs - missing or wilfully damaged			X						
Specialist Courses - as scheduled							X		
Static Patrol - as tasked					X				
Static patrols - normally tasked by Police.								X	
Statistics - analysis						X			
Statistics - entering data						X			
Stolen vehicle located	X								
Street lights - non operational			X						
Street Lights - non operational					X				
Theft / Shoplifting		X							
Theft ex vehicle	X								
Traffic - control as tasked					X				
Traffic control	X								
Transport - provide as tasked					X				
Transport - providing as required				X					
Trespassing - on property				X					
Unlawfully on property		X							
Un-roadworthy vehicle	X								
Vandalism - general			X						

Statistics examples

	VEHICLE RELATED INCIDENTS	PROPERTY RELATED INCIDENTS	DAMAGED PROPERTY	DISORDER RELATED	PEOPLE RELATED	SPECIAL SERVICE	ADMINISTRATION HOURS	TRAINING HOURS	PATROL HOURS
Vehicle - Assistance at breakdown					X				
Vehicle - damaged			X						
Vehicle - insecure			X						
Vehicle - interfered with			X						
Vetting - Police formal							X		
Wanted persons - located / observed						X			
Wanted vehicle	X								
Wanted vehicle - located / observed						X			
NON ADMINISTRATION HOURS									
All time spent in organising and participating in any fundraising activity.									
Any social events organised by your Patrol, District, Police or other.									
Assisting at Police kiosks etc.									
Attendance at normal monthly meetings of your Patrol or District.									
Attending AGM's or sub-committees.									
Attending meetings of community organisations unless as an invited speaker.									
Being on 'stand by' for your Patrol.									
Working in the Police Watchhouse as a 'Police Volunteer'.									
NON TRAINING HOURS									
Any course or instruction that has not been formally sanctioned by your Patrol Management Committee or by CPNZ.									
NON PATROL HOURS									
Travel - to and from home, District, Patrol meetings, social and training events.									
POLICE VOLUNTEERS									
Please note that all hours spent as a Police Volunteer during which time you are under Police supervision are not to be recorded for CPNZ statistics.									